

Town of York
Livingston County, New York

Application for Building Permit

2026

Instructions:

- a. This application is to be filled out in ink and submitted to the Zoning Enforcement Officer.
- b. A plot plan showing location and actual dimensions of the lot and the exact size and location on the lot of the buildings on the premises in relation to public streets or areas and to adjoining premises, giving a detailed description of the layout of the property to be drawn on a diagram which is part of this application.(page3)
- c. The work described in this application shall not be commenced before the issuance of a building permit. **THIS IS NOT A BUILDING PERMIT!!**
- d. Upon approval of this application, the Code Enforcement Officer will issue a Building Permit to the applicant.
- e. No building shall be occupied or used in whole or in part for any purpose until a Certificate of Occupancy shall have been granted by the Code Enforcement Officer.

The undersigned hereby applies for a permit to do the following work; which work will be done in accordance with the plans, specifications and building and zoning descriptions submitted, and such special conditions as may be indicated on the Permit. I understand that all work must be done in pursuant to section 57 of the Workmen's Compensation Law, where such applies.

Applicant's Name(print) _____
Telephone Number _____
Email Address _____
Address _____
Post Office, Zip, State _____

Contractor Name _____
Contractor Telephone # _____
Contractor Email _____
Contractor Address _____

Contractor Certificate of Insurance needs to be on file before building permit can be issued .

1. Location of Land for proposed work:

Address _____

Tax Map # _____

Size & Area of the lot _____ ft. by _____ ft = _____ sq ft. or _____ acres

2. APPLYING FOR:

| | | |
|----------------------------------------|-----------------------------|---------------|
| <input type="checkbox"/> New Structure | Dimensions _____ Area _____ | _____ sq. ft. |
| <input type="checkbox"/> Addition | Dimensions _____ Area _____ | _____ sq. ft. |
| <input type="checkbox"/> Alterations | Dimensions _____ Area _____ | _____ sq. ft. |

Is the proposed work to contain any structural change in an existing building? Yes No

Please give a general description of the project: _____

| | | |
|----------------------------------------------------|----------------------------------------|---------------|
| <input type="checkbox"/> Garage | Dimensions _____ Area _____ | _____ sq. ft. |
| <input type="checkbox"/> Sheds/Accessory Buildings | Dimensions _____ Area _____ | _____ sq. ft. |
| <input type="checkbox"/> Porches/Decks | Dimensions _____ Area _____ | _____ sq. ft. |
| <input type="checkbox"/> Above ground Pool | <input type="checkbox"/> Inground Pool | |
| <input type="checkbox"/> Chimney/Stove | <input type="checkbox"/> Tanks | |

Please Check One:

Residential
 Commercial/Industrial
 Agricultural

3. ESTIMATED COST: \$ _____

If cost is over \$20,000 please be sure to include a set of stamped plans from a licensed Engineer or Architect.

4. PLOT PLAN: Indicate on your plot plan (page3) street names, the size of the property, the location, size and set-backs of proposed work, the location of adjacent buildings, if any. (try to keep your drawing to scale)

Give the following data:

Square footage of building or work
Size and use of existing buildings
Front yard dimensions
Side yard dimensions

Size of property
Height(from grade to ridge)
Rear yard dimensions
If on corner, set-back from side street

(All distances are net;from property line to nearest part of Building)

I agree that all provisions of the Zoning Ordinance, and all other Ordinances and laws, will be complied with whether specified herein or not, in the completion of the work contemplated herein.

.....
Applicant's (owner's) Signature

.....
Date

Return completed Application to:

Carl A. Peter, Zoning and Code Enforcement Officer
York Town Hall
P.O. Box 187
York, NY 14592

Phone: 243-3128 Cell: 245-2687